



MU Live Department Standard Contracts

Accompanying notes/guidance on completing the contracts

May 2019

In the light of recent legislation being introduced regarding consumer contracts and distance selling, the MU has put together these accompanying notes to our Standard contracts L1 (Hiring a band/group) and L2 (hiring a solo artist). These are for use where you are entering into an agreement with a consumer, such as hire for a private function, as opposed to business to business engagement e.g. Promoter or venue hiring your band.

- When filling in the services being provided ensure that all details are fully and correctly set out alongside any relevant details. Such additions can be added on a separate sheet. Reference to any accompanying sheet is made on the contract under the 'conditions' section. Ensure it is signed by both parties and labelled 'rider to contract'.
- Ensure telephone numbers are provided at the signature section.
- The Fee stipulated must be inclusive of all services and delivery charges. If you feel it would be helpful to the client then an itemised breakdown of the full fee might be advisable, for example: The Fee for the actual performance, the travel costs, any accommodation/subsistence costs that may be applicable. The reason behind this is that consumers / clients should not have any unexpected surprises.
- Should you agree with the client that a recording of the performance can be made and should that digital recording be made by the Artist and either donated or sold back to the client, then it's important that you provide information to the consumer/client of the recording and what computer systems it is compatible with. It is no use selling a digital recording of your performance to a consumer/client that won't work on their computer or audio systems.
- If the Artist/Band leader trades under the guise of a limited company*, or is acting on behalf of another when entering into the contract and the registered office address or address of that other person differs from the usual address of the artist (e.g. home) then those details should also be included in the contract. Again, this can be done as an addendum to the contract. The purpose of this is to make sure the consumer/client has all the necessary contact information of the Artist/Band and can contact them in the event of a problem or complaint.

* 'Be aware that the Union may not be able to provide legal advice or assistance if the contract is in the name of your Ltd company rather than your own name. For full legal advice and assistance criteria, contact your Regional Office'